



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of
Health and Social Services**

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Family Nutrition Programs
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WIC Authorized Vendors

The Alaska WIC Program has proposed revisions to our vendor selection criteria. These revised criteria will be included in the new Alaska WIC Vendor Manual available on October 1, 2015. Comments or questions may be sent to wic@alaska.gov, or you may call the WIC Vendor Coordinator at (907) 465-3100.

Alaska WIC Vendor Manual Section 2.1.1 Vendor Selection Criteria Proposed revisions are italicized. New criteria are underlined.

Applicant and authorized vendors must consistently meet the all of the following criteria throughout the contract period, including any changes to the criteria. A WIC-authorized vendor must:

1. be in a location accessible to program participants and State and local WIC agency staff.
2. be authorized as a USDA Supplemental Nutrition Assistance Program (SNAP), or "Food Stamp," vendor in good standing. The vendor may not have been suspended or disqualified by SNAP within the past three years.
3. possess a current Alaska Business License with *"supermarket and other grocery" or other appropriate primary line of business.* **Revised**
4. possess a current Food Establishment permit issued by the Alaska Department of Environmental Conservation or the Municipality of Anchorage. **New**
5. *be primarily engaged in the retail sale of food products and general merchandise as a full line grocery store, as defined in Section 8.0 of the Vendor Manual.* **Revised**
6. have at least 5000 square feet of space devoted to the sale of grocery items unless denial for this reason would result in inadequate participant access to WIC supplemental foods. **New**
7. be open at least eight hours per day, six days per week.
8. maintain an adequate stock of WIC food items for the number of participants regularly accessing the store; at least the minimum required stocks of WIC foods must be in the store at all times.
9. purchase infant formula only from sources on the List of Authorized Suppliers of Infant Formula in Appendix I.

10. purchase WIC food items only from a wholesale supplier or other nonretail suppliers; no WIC approved foods may be purchased from other retail stores for resale to WIC participants. **New**
11. provide an accurate and complete vendor application and price survey.
12. if previously authorized by the program, have a satisfactory compliance record with the previous vendor agreement. **New**
13. comply with business integrity requirements: a vendor applicant is not eligible if its current owners, officers, or managers have civil judgments entered against them, or have been convicted of any activity indicating a lack of business integrity. Such offenses include, but are not limited to fraud; antitrust violation(s); embezzlement, theft, or forgery; bribery; falsification or destruction of records; making false statements or claims; receiving stolen property; obstruction of justice; arson; conspiracy; officially removed from any federal, state, or local programs due to business improprieties.
14. derive less than 50 percent of total sales from the sale of WIC foods.
15. be in compliance with the program's competitive price requirements (be competitive with, and within the price limitations for similarly situated vendors in terms of type, size of store, and geographic location).
16. *maintain and use a cash register system in conducting all business sales transactions*, and provide a printed, itemized receipt to customers. "WIC" must be printed or written on the receipt. **Revised.**
17. maintain visible, posted prices of all WIC-authorized food items. **New**
18. not provide incentive items or advertisements with the intention to solicit WIC participants.
19. comply with approved use of WIC acronym, logo, and facsimiles.

Vendor Manual Section 8.0 Definitions

Full Line Grocery Store – A full line grocery store regularly carries and stocks multiple items and brands in a broad variety of categories in addition to WIC approved foods, including fresh and unfrozen meat, seafood and poultry (excluding breaded, pre-cooked and deli-style products); dairy products (such as butter, yogurt, cheeses, whipped cream, sour cream, or ice cream, in addition to WIC eligible milk and cheese); fresh fruit and vegetables (multiple varieties of each); bread and tortillas (products such as bread, rolls, bagels, tortillas, excluding muffins, pastry, cookies, cakes, crackers, or other snack foods); grains, pasta, and legumes (such as oatmeal, rice, bulger, pasta, beans, peas, lentils, excluding canned products, or other breakfast cereals); canned foods (such as fruits, vegetables, beans, meat, poultry, chili, or soup, excluding gravy, sauce, or energy drinks, sodas or other sugary beverages); frozen foods (products such as dinners, pizza, fruit, or vegetables, excluding meat, seafood, poultry, desserts, snacks, or novelties); baby products (such as diapers, baby bottles, baby wipes, baby shampoo, or baby lotion, in addition to infant formula); household cleaners and laundry products (such as items used for cleaning kitchens, bathrooms, windows, floors, furniture, or clothes/fabrics; and health care products (such as pain relievers, cold/cough/allergy products, digestive aids, dental care products, feminine hygiene products, or toilet paper). **New**